FINANCE COMMITTEE MEETING MINUTES
February 28, 2022

The Finance Committee of the St. Clair County Board met on February 28, 2022 in the County Board Conference Room. The meeting was called to order by Asst. Chairman Lonnie Mosley at 7:00 p.m.

MEMBERS PRESENT:
Lonnie Mosley, Asst. Chairman
John Coers
Steve Gomric
Sue Gruberman
Jana Moll
C. Richard Vernier

MEMBERS ABSENT:
Marty Crawford, Chairman

OTHERS PRESENT:
Mark A. Kern, County Board Chairman
Debra Moore, Director of Administration
Ken Easterley, County Board
Harry Hollingsworth, County Board
Robert Trentman, County Board
Scott Tieman, County Board
Dave Langford, County Board
Robert Allen, County Board
Roy Mosley, Jr., County Board
Scott Greenwald, County Board
Robert Wilhelm, County Board
Frank Bergman, HR Dept.
Jim Gomric, State's Attorney
Tom Knapp, Sheriff's Dept.
Jackie Krummrich, Auditing Dept.
Norm Etling, Highway Dept.

The Pledge of Allegiance was recited.

There were no Public Comments or Questions asked at this Meeting.

Upon a motion by Mr. Verneer and seconded by Ms. Moll, it was unanimously agreed to approve the Meeting Minutes of January 31, 2022.

Upon a motion by Mr. Gomric and seconded by Ms. Gruberman, it was unanimously agreed to Approve Repairs to Gasoline Pumps at the County Jail, by United Petroleum Services (Original Installer), at a Cost of $6,639.07.

Upon a motion by Mr. Coers and seconded by Ms. Gruberman, it was unanimously agreed to Approve Regular Transfers.

Upon a motion by Ms. Gruberman and seconded by Mr. Mosley, it was unanimously agreed to approve Resolution No. 2694-22-R: Authorizing the County Board Chairman to Sign a Contract with Karpal Solutions for Acquisition of Case Management Software for the State's Attorney's Office, with an Estimated Cost of $207,750, which Includes Software Products/Licensing; Installation, Professional, Onsite Training and Customization Services; and Annual Support Services for the First Year. State's Attorney Gomric presented the program and how his office successfully secured grants to cover the cost and expects grants to cover future annual maintenance of $40,000.

Upon a motion by Mr. Vernier and seconded by Mr. Gomric, it was unanimously agreed to approve Transportation Resolution No. 2696-22-RT: Authorizing Replacement of the Existing Cross Road Culvert on Floraville Road, Using County Bridge Funds and County Rebuild Illinois Funds.

Upon a motion by Ms. Gruberman and seconded by Mr. Coers, it was unanimously agreed to approve Treasurer's Monthly Report and Report of Funds Invested.

Upon a motion by Ms. Gruberman and seconded by Ms. Moll, it was unanimously agreed to approve Expense Claims – Claims Subcommittee.

Upon a motion by Mr. Gomric and seconded by Mr. Vernier, it was unanimously agreed to approve the February 2022 Payroll.

Upon a motion by Mr. Vernier and seconded by Mr. Coers, it was unanimously agreed to adjourn the meeting at 7:15 p.m.

Respectfully submitted,

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Debra Moore, Director of Administration

FEBRUARY, 2022 MEETING					
TRANSFERS FOR 2021					
		FROM:			TO:
General Fund-County Board			**General Funds-County Board**		
100-1001-60000	Payroll -Elected Officials	(505.52)	100-1001-60100	Payroll full-time	2,600.14
100-1001-60130	Payroll-Appointments/Commissions	(173.89)	100-1001-62050	Conference and meetings	50.00
			100-1001-63000	Audit services	5,000.00
General Fund-Central Services					7,650.14
100-1015-60100	Payroll Full-time	(2,600.14)			
100-1015-61000-01	Office supplies other	(4,370.59)			
		(7,650.14)			
General Fund-Probation			**General Fund-Probation**		
100-1088-60110	Payroll-Part time	(300.00)	100-1088-60360	Equipment Allowance	300.00
General Fund-Coroner			**General Fund-Coroner**		
100-1095-61400	Program supplies	(91.25)	100-1095-61000	Office supplies	91.25
GENERAL FUND-SHERIFF PATROL			**GENERAL FUND-SHERIFF PATROL**		
Correcting transfers made in January to wrong lines					
100-1102-60310	Sick pay	(6,548.01)	100-1102-60320	Standby pay	4,628.01
100-1102-60400	Educational incentive	(3,869.04)	100-1102-60410	Clothing maint allowance	722.94
		(10,417.05)	100-1102-60900	Payroll escrow	5,066.10
					10,417.05
GENERAL FUND-SHERIFF JAIL			**GENERAL FUND-SHERIFF JAIL**		
Correcting transfers made in January to wrong lines					
100-1107-60310	Sick pay	(3,528.18)	100-1107-60320	Standby pay	3,128.18
100-1107-62100	Travel	(25,026.88)	100-1107-60900	Payroll escrow	400.00
			100-1107-61380	Uniforms	78.19
			100-1107-62000	Training	3,858.02
					7,464.39
			General Fund-EMA		
			moving funds back from January transfers		
100-1107-60400	Educational incentive	(749.78)	100-1035-63750	Repair & maint-communications equip	3,470.01
100-1107-60410	Clothing maint allowance	(3,858.02)	100-1035-68510-05	Proram expenses dispatching services	29,728.46
100-1107-63630	Maint contracts-Software	(7,500.00)			33,198.47
		(40,662.86)			

EMERGENCY TELEPHONE			**EMERGENCY TELEPHONE**		
253-2530-63720	Repair & maint-machine & equip	(17,589.55)	253-2530-60200	Overtime	1,646.61
253-2530-85010	Principal	(43,122.00)	253-2530-60300	Holiday pay	448.22
		(60,711.55)	253-2530-61200-01	Vehicle supplies-fuel	2,425.99
			253-2530-81000-08	Major capital purchase-vehicle	13,068.73
			253-2530-85020	Interest	43,122.00
					60,711.55
Metro East Parks			**Metro East Parks**		
221-2211-60110	Payroll Part-time	(3,250.11)	221-2211-60100	Payroll Full-time	3,250.11
221-2211-68510	Program expenses	(2,564.01)	221-2211-60650	Health & Life insurance	457.08
		(5,814.12)	221-2211-61000	Office supplies	1,201.23
			221-2211-61400-03	Program supplies-other	177.28
			221-2211-65110	Waste Disposal	728.42
					5,814.12
Landfill Surcharge			**Landfill Surcharge**		
241-2410-95200	Grant Match	(21,773.09)	241-2410-65120	Shredding services	2,053.09
			241-2410-68510	Program expense	19,720.00
					21,773.09
Court Automation			**Court Automation**		
260-2600-60600	FICA empoyer	(4,211.43)	260-2600-60200	Overtime	109.38
			260-2600-60650	Health & Life insurance	4,102.05
					4,211.43
Court Document Storage			**Court Document Storage**		
261-2610-63630	Maint contacts-software	(5,488.96)	261-2610-63200-02	Techinical services IT	5,488.96
Maintenance and child support			**Maintenance and child support**		
265-2650-60650	Health & Life insurance	(2,604.80)	265-2650-95200	Grant match transfer	2,604.80

Law Library			**Law Library**		
268-2680-60650	Health & Life insurance	(3,159.39)	268-2680-60600	FICA Employer	1,634.58
			268-2680-60610	IMRF Employer	1,473.22
			268-2680-60620	Workmen's comp	51.59
					3,159.39
Bailiff Fund			**Bailiff**		
269-2690-60620	Workmen's comp	(8,471.58)	269-2690-60100	Payroll Full-time	2,476.01
			269-2690-60630	Unemployment	630.05
			269-2690-60650	Health & Life insurance	5,365.52
					8,471.58
Sheriff Asset Forfeitures			**Sheriff Asset Forfeitures**		
315-3150-68510	Program expense	(1,922.47)	315-3150-95200	Grant match transfer	1,922.47
Commissary			**Commissary**		
330-3300-60100	Payroll Full-time	(46.64)	330-3300-60200	Overtime	46.64
Victim Witness Grant			**Victim Witness Grant**		
350-3500-60620	Workmen's comp	(46.76)	350-3500-60630	Unemployement	46.76
Domestic Violence Advocate Grant			**Domestic Violence Advocate Grant**		
355-3550-65050	Rental Expense	(5.21)	355-3550-63610	Maint contracts-office equipment	5.21
DUI and Special Units-(Overtime)			**DUI and Special Units-(Overtime)**		
New Grant			386-3860-60200	Maint contracts-office equipment	34,737.56
School Resource Office			**School Resource Office**		
386-3862-60100	Payroll Full time	(201.81)	386-3862-60200	Overtime	201.81
Bulletproof Vest Grant			**Bulletproof Vest Grant**		
New Grant Adjustment			386-3863-68510	Program expense	686.14

Health Department			**Health Department**		
240-2400-60100	Payroll Full time	(3,270.00)	240-2400-60900	Payroll Escrow	3,270.00
2022 Transfer					
Smart Prosecution Initiative Grant-States Attorney			**Smart Prosecution Initiative Grant-States Attorney**		
New Grant			384-3841-60100	Payroll Full-time	45,000.00
			384-3841-60600	FICA	3,442.50
			384-3841-60610	IMRF	3,987.00
			384-3841-60620	Workers Compensation	63.00
			384-3841-60630	Unemployment	152.28
			384-3841-60650	Health & Life insurance	16,501.80
			384-3841-81000-01	Major Capital Purchase-IT software	186,706.84
					255,853.42

Approval St. Clair County Auditor: Patty Sprague jk 2/28/22

Approval County Administrator: [illegible] 2/28/2022